Effective Oral Presentations

Workshop 2: Keeping Your Audience with You

CDTL Learning for Success Workshop

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Outline:

Start Well
a. Get your audience’s attention
b. State the topic and motivate the audience to listen
c. Outline the content (blueprinting)

Phrase your ideas for your audience
a. Vocabulary
b. Point of view
c. Illustrations
d. Technical jargons
e. Abbreviations

Link your points
a. Transition phrases
b. Rhetorical questions
c. Mini summaries

End strong
a. Summary
b. Recommendation or call to action
c. Closing courtesies